Wheelchair Request Form

The supplied wheelchair is a standard 18" (120 to 220 lbs, 5' - 6'). Additional sizes may be available; please contact Health Services, 845-569-3152 for arrangements.

The wheelchair will be reserved under the name of the graduating student. You will receive a letter of confirmation for your request. Please have your guest present this letter when picking up the wheelchair. **Reservations for wheelchairs must be made with Health Services by May 1st in order to have a wheelchair reserved for the entire event. Otherwise, a limited number of wheelchairs will be available for transport purposes only.**

Please print the following information:

Name of Student: _____

ID#: _____ Phone #: (_____) _____

Email/Fax/Address where confirmation letter will be sent: _____

_____

# of Wheelchair(s) Needed: _____

The wheelchair can be picked up on Saturday, 5/18/19 between 9:00 am - 10:00 am at the Information Tent prior to the ceremony.

Please return all wheelchairs to the Information Tent one hour after the ceremony

- The student and their guest assume all responsibility for the proper use of and any injury or damage from the improper use of the wheelchair.
- The student assumes responsibility for the cost of replacement if the wheelchair is not returned or for damages beyond normal wear and tear ($500 for lost or actual cost of repair will be charged to the student's account).

Please sign below to reserve your wheelchair(s) as indicated and to assume responsibility as written.

_____ Date _____
Signature

(Commencement Wheelchair Request Form.doc)